Form 1

Open Facilities Application Form

To: Xxxx, President

The National Institute of Advanced Industrial Science and Technology

(Applicant for Use)

Xxxx, Xxxx (name and title of representative) (seal)

Xxxx K.K.

Xxxx (Address)

We herewith make application for use as follows in accordance with User Agreement for Open Facilities of the National Institute of Advanced Industrial Science and Technology. In addition, we consent to each of the following respective paragraphs.

* 1. We will observe all of the matters set forth in User Agreement for Open Facilities of the National Institute of Advanced Industrial Science and Technology.
  2. We will comply with the instructions of AIST and the Facility Manager and Officers or Employees of AIST.
     1. Name of Open Facility desired for use
     2. Purpose of use and overview

(Please describe so that the actual conditions of use can be understood. Provided, unless it is deemed especially necessary to the operational management of the Open Facilities, disclosure of secrets relating to Intellectual Property Rights is not necessary.)

* + 1. Desired period for use
    2. Names, affiliations, and contact details for employee(s) to use the Facilities

(Please list names, affiliations, and contact details of all the persons)

* + 1. Whether provision of services, technical guidance, or technical proxy services are desired
    2. Prior consultation with Facility Manager
       1. Name of applicable Facility Manager
       2. Date of having prior consultation
       3. Name and affiliation of persons who had prior consultation
    3. Whether or not publication of results is a requirement, and whether or not application for non-publication of results will be made (Article 15, Paragraph 1)

(Although publication of results is a requirement, if there is something that cannot be published, please specify and give reasons.)

* + 1. Preferred payment method for use fees, etc.

(Concerning preferred payment method for use fees, please specify either pre-payment and adjustment or post-payment.)

Notes

How to apply for use

The applicant for use shall consult with the Facility Manager listed at the URL given below under the address for submission of the Use Application Form on the status of vacancies, the possibility of provision of operation and control services, the possibility of technical support and technical proxy service, and the like, and having performed prior consultation on use, fill in the necessary items on the Open Facilities Use Application Form (Form 1), and submit it to the Secretariat (Tsukuba Innovation Arena Promotion Headquarters).

1. Address for submission of Use Application Form

Open Research Facilities Station

Tsukuba Innovation Arena Central office

Tsukuba Central 2, 1-1-1, Umezono,

Tsukuba, Ibaraki 305-8568, Japan

Tel.: +81-29-861-3210

Fax.: +81-29-861-3211

Email: tia-kyoyo-ml@aist.go.jp

URL: https://unit.aist.go.jp/tiaco/orp/index\_en.html

1. Response on permission for use

We will perform coordination with the research unit or the like that manages the Open Facilities of which use is desired, and issue a response within ten (10) days, in principle, on whether or not the use is permitted and conditions for use, etc.

1. When AIST permits use by the User within AIST, a curriculum vitae must also be submitted for each individual permitted (refer to the table below for information to be included). Please submit to the address for submission of the Use Application Form.

Curriculum vitae and information to be included

|  |  |  |  |
| --- | --- | --- | --- |
| 1. Format | As long as the document is prepared by the subject person, there are no format restrictions | | |
| 2. Language | In Japanese language for Japanese citizens.  In English or Japanese for citizens of foreign countries.  A Japanese translation must be attached to any curriculum vitae written in a foreign language other than English. | | |
| 3. Information to be included | (1) | Required | Name |
| (2) | Required | Name in *furigana* (Japanese phonetics) |
| (3) | Required | Sex |
| (4) | Required | Date of birth |
| (5) | Required | Nationality |
| (6) | Required | Name of school, faculty, and department of graduation |
| (7) | Required | Work history  For foreign organizations, etc., describe in English. |
| (8) | Required | Name of organization of applicant's currently affiliation  For foreign organizations, etc., describe in English. |
| (9) | Required | Post in current organizational affiliation (official position, degree, title, etc.) |
| (10) | Required | Details of research currently in progress |
| (11) | - | Brief overview of achievements |